Contact
Technische Universität Berlin
Family Services Office
Straße des 17. Juni 135
10623 Berlin

Office hours
Tue 10:00 am – noon
and on appointment

Main Building, Room H 1111
Tel. 030-314-256 93 / 233 32
familienbuero@zuv.tu-berlin.de
www.tu-berlin.de / familie
Quick Access 64533

This offer is aimed at students
and employees of TU Berlin.

TU(t) Familien gnt!
The Family Services Office is the central point of contact for all the staff and students at the TU Berlin whenever they have questions on combining job / studies and family life:

- Are you expecting a baby and looking for information on financial aid and time management?
- Are you trying to find out what support is available for students during pregnancy and parental leave?
- Are you a new student or a new member of staff at the TU Berlin needing someone to point you in the direction of all the information relating to families?
- Do you have family members requiring long-term care and need information on support services for carers?

We will be happy to advise you, answer your questions with reference to your own personal situation and provide the individual support you require.

<table>
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<tr>
<th>Information, advice and support</th>
<th>Our services for you</th>
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<tbody>
<tr>
<td><strong>Advice</strong></td>
<td><strong>Family-friendly infrastructure</strong></td>
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<tr>
<td>We provide advice face to face, over the telephone and by email. Come to our office during our consultation hours or simply make an appointment.</td>
<td>What facilities are offered at the TU Berlin to help you to successfully combine family with work or study? We can introduce you to the many different services on offer at our family-friendly university.</td>
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<tr>
<td><strong>Information:</strong></td>
<td><strong>TU Tandem mentoring scheme</strong></td>
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<td>We supply information about all the family-related issues in connection with working and studying at the TU Berlin. Our website includes answers to the most frequently asked questions, while on an individual level we will gladly tailor our advice to your specific situation.</td>
<td>Are you midway through your degree course and looking for a way to cope with day-to-day family life and quickly gain your final qualifications? The TU Tandem mentoring scheme offers students with family commitments (mentees) the chance to be mentored in their studies by fellow students (mentors).</td>
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<td><strong>Day care</strong></td>
<td><strong>Family care commitments</strong></td>
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<td>We provide information about the different types of childcare: This ranges from reliable babysitting services and places in day-care centers right through to assistance with choosing the right school or looking after your children in emergencies.</td>
<td>We will be happy to advise you if you have family members requiring long-term care and would like more information about combining care with your studies or job.</td>
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